

We appreciate your interest in learning more about our Docent Volunteer Program at the Richard Nixon Presidential Library and Museum. Our docents have been instrumental to the Library since it opened in 1990, welcoming thousands of visitors and sharing with them the interesting legacy of President Richard M. Nixon.

Joining the Docent Guild is a serious commitment of your valuable time. As such, let me share with you what Guild membership means before you make the decision to join us.

A docent's main priority is to share with visitors approved information about President Nixon. Committee work, while very important to our mission, is secondary. All necessary training materials are provided to you during an Orientation session, after which it is requested that you complete training within an 8-wk timeframe. Training consists of at-home study and six 4-hour shifts in uniform with a Docent trainer.

Docents are positioned throughout the Library during its hours of operation, from 10AM to 5PM, six days a week, 11AM to 5PM Sundays. There are two shifts per day, a maximum of 3½ hours in rotating positions. You should be able to stand for that length of time and to climb the stairs at the Helicopter.

Attached is also a *Position Description for Docent*. Should you wish to pursue this opportunity further, I would arrange a time to interview at the Library at your convenience. An interview is required before attending the next Orientation class, the date of which is to be determined.

If you have any questions or to arrange an interview, please call 714-798-3707 or email info@nixondocents.org.